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# WELCOME TO GARDEN CITY CAR RIDER ARRIVAL AND DISMISSAL



PLEASE FAMILIARIZE YOURSELF WITH THE PROCEDURES FOR A SAFE AND  
EXPEDITED ARRIVAL AND DISMISSAL

# ARRIVAL

ENTER OFF ROCKVILLE ROAD –HEAD RIGHT AND FORM 2 LINES

Forming 2 lines of cars assists us in getting cars off of Rockville Road and keeps traffic moving.

If you need to come into the office, you can ask a custodian to let you into the parking lot. No visitors are allowed past the office and must be wearing a mask to enter the building.

No students can exit cars except at the school curb. It is unsafe to drop off at the street-even if you are running late. We want all of our scholars arriving to us safely.



# CONTINUE IN 2 LINES UNTIL THE CIRCLE, THEN ALTERNATE TO FORM 1 LINE!

Be sure to stop prior to the yield sign when our staff has indicated that our walkers are crossing!



At the circle please alternate cars to form ONE line that will run along the curb. Follow the curb to the front of the building.



# UNLOADING STUDENTS



Students will only exit when your vehicle is along the front of the building by the painted curb AND you have been signaled by our staff!!!

# KINDERGARTEN ENTRANCE



When your vehicle is at the red curb, Kindergarteners ONLY will enter through door 1. A staff member will be present to help our kindergartners out of the car. This is the closest entrance to their classrooms.





# 1<sup>ST</sup> -6<sup>TH</sup> GRADERS ENTRANCE



Only when your vehicle is at the blue curb and staff have indicated it is safe, the rest of our 1<sup>st</sup>-6<sup>th</sup> graders may exit their vehicles. They may enter door 2 or 3. Staff will monitor them at all times.

Everyone at the blue curb will exit vehicles **AT THE SAME TIME.** Then when scholars have cleared, vehicles will be signaled proceed to the exit and the other vehicles will move up!



# WHEN TO PULL UP AND WHEN TO EXIT VEHICLES



When along the colored curb, staff will indicate with the green GO that we need you to pull up as far as possible.



When you see the red STOP, stop your vehicle and your scholar will exit. Students will be monitored until in the building. When sidewalk is clear and you are given the green GO, you can then move toward the exit.

# RIGHT TURN ONLY TO EXIT ONTO ROCKVILLE ROAD



To keep traffic flowing along Rockville Road all traffic **MUST** turn right during arrival. Please plan your route home or to work accordingly. Safety and efficiency is our top priorities during arrival! Thank you for understanding!

Helpful hint: Please make sure you have said your good-byes and have backpacks ready and with scholars prior to pulling along the blue curb. This will help us safely and efficiently get scholars into the building and parents on their way!



# DISMISSAL

ENTER OFF ROCKVILLE ROAD –HEAD RIGHT AND FORM 2 LINES

All car rider families will be assigned a number. When you are greeted by a staff member in the line, please provide the number. When it is time for your scholar(s) to exit the building, their number will be called.

## CONTINUE IN 2 LINES UNTIL THE CIRCLE

At the circle vehicles will alternate single file. Staff will indicate with the green GO to need to pull up as far as you can along the curb. We have spots along the sidewalk for 19 cars. As soon as all cars are safely stopped and staff has the red STOP indicated, scholars will exit the building. This will provide us the opportunity to safely dismiss 19 families at once. All cars will remain stopped until the side walk is clear.

## DISMISSAL CONTINUED

When staff give the green GO, those vehicles will exit along the front of the building to the exit (just like arrival) and the next 19 vehicles will move into those spots. Then the process will repeat.

Because of social distancing we expect a large number of car riders. This will make our dismissal more time consuming. We are also separating students into more areas. You can help us expedite this process by making sure your scholars know their number and actively listen for it. Please encourage them to keep their belongings closed and with them at all times and to move carefully and swiftly to the exit and then to their vehicles when their number is called.

# THANK YOU FOR FOLLOWING THESE PROCEDURES



The faculty at Garden City are so thankful that you entrust us to care for and educate your children. We also appreciate your partnership in arrival and dismissal. Our 1<sup>st</sup> goal is an efficient and safe arrival so we can love, encourage, and educate each scholar. Our 2<sup>nd</sup> goal is an efficient and safe dismissal so you can love, encourage, and spend quality time with your scholar(s).